



## APPLICATION FOR EMPLOYMENT

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or handicap.

<b>PERSONAL INFORMATION</b>			<b>Social Security Number</b>	<b>Application Date</b>
<b>Last Name</b>	<b>First Name</b>	<b>Middle Initial</b>	<b>Telephone Number</b>	
<b>Present Address</b>	<b>No. and Street</b>	<b>City</b>	<b>State</b>	
<b>Previous Address</b>	<b>No. and Street</b>	<b>City</b>	<b>State</b>	
<b>If you are not a citizen of the United States, please indicate your authorization to be employed.</b>			<b>Military Service Status</b>	<b>Draft Classification Status</b>

<b>EMPLOYMENT DESIRED</b>		<b>Date you can start</b>	<b>Salary desired</b>
Position(s) applied for		Are you currently employed?	If so, may we contact your present employer?
If you have applied to this company before, please indicate were and when.		If you have relatives employed by this company, please give names.	
If you have ever worked for this company before, please indicate when and position held.		Do you seek full or part-time employment?	Shift or hours preferred
Do you have any special skills, experience or qualifications related to the position(s) applied for?		Do you have any physical limitations, which would hinder your performance in the position applied for?	
Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If not, employment is subject to verification to age.			
Have you ever been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court? <input type="checkbox"/> Yes <input type="checkbox"/> No    If "Yes," describe in full.			

- The civil rights act of 1964 prohibits discrimination in employment because of race, color, religion, sex, or national origin. Some states prohibit discrimination because of age. The age discrimination in employment act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age. If this state prohibits the request of any information on this form, this information will not be used to discriminate against possible employment.

# EDUCATIONAL HISTORY

LANGUAGES SPOKEN:

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	Years Attended	Date Graduated /GED	SUBJECTS STUDIED/MAJORS
HIGH SCHOOL			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
COLLEGE				
TRADE BUSINESS PROFESSIONAL				

# PREVIOUS EMPLOYMENT

*Please Explain Any Gap in Employment History Below*

Please List Most Recent Employment First	Name and Location	Position	Salary	Reason for Leaving
<b>From</b>				
To				
From				
To				
From				
To				
From				
To				

# PERSONAL REFERENCES

PLEASE LIST 3 NON-RELATIVES WHOM YOU HAVE KNOWN FOR A LEAST ONE YEAR.

Name and Address	Telephone	Relationship – Years Known

In case of Emergency	Name	Address	City	State	Zip code

I authorize investigation of all statements contained in this application, and to the obtaining of a credit report. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_